

ENGINEERING APPRENTICE

JOB DESCRIPTION



Title

Engineering Apprentice

Reports To

The Engineering Apprentice will report to the Senior Engineer and Chartered Engineer.

Job Overview

As an Engineering Apprentice, the company will support your educational development within your journey in Civil Engineering. Dependent upon which leave of education you start from the company will support you through day release on the BTEC Level 3 Diploma in Construction and the Built Environment or HNC in Civil Engineering. We will also support your professional development; you will join the Institution of Civil Engineers (ICE) as a student member and your studies, along with the wealth of experience that we offer you will culminate in you becoming a technician member of the ICE.

Upon completion of the apprenticeship and subject to your overall performance, there may be an opportunity for you to go onto further study to enable you to be qualified to degree level and achieve Incorporated/Chartered Engineer status in the future.

Responsibilities and Duties

The main responsibilities and duties of this role are listed as follows:

- Production of CAD drawings.
- Preparation of simple calculations.
- Supporting the administration of projects.
- Ensuring outputs meet the required standards.
- Meeting agreed deadlines.
- Maintaining drawing register.
- Working as a member of a team.
- Contributing to providing solutions to problems.
- Working both in an office environment and on site.

Qualifications

Listed below are the qualifications and experience considered desirable to undertake the role. Proven experience and professional recognitions may be prioritized over academic qualifications:

- Enthusiastic.
- Willing to learn.
- Punctual.
- Reliable.
- Committed.
- Self-motivated.
- Team worker.

A minimum of five GCSEs grade C or above which must include English, Maths, Science, and a technology related subject. Maths must be achieved at a Grade B or above. Good communications, numeracy and IT skills are all important, as is the ability to work as part of a team while also having plenty of your own initiative. Strong problem solving, attention to detail and a desire to come up with practical solutions will also stand you in good stead.

Personal Characteristics

Cadarn employs a very close knit professional and diverse team each with individual skills and attributes which contribute to the delivery as a company. The key personal characteristics sought are listed as follows:

- Team Working – co-operating with and respecting colleagues to exceed the sum of individual efforts.
- Customer Service – creating the best possible experience for our clients.
- Communication – the ability to listen, express and articulate information effectively.
- Performance Management – delivery of business objectives through effective setting of personal and team goals.
- Results Focused – getting the job done in an efficient way through effective time, task, and financial management.
- Leadership – Inspiring, supporting and developing others to achieve outstanding levels of performance.
- Commercial Awareness – contribution to the business through awareness of Group services, the business unit's purpose and its marketplace, and identification of new opportunities.
- Innovation & Continuous Improvement – suggests ideas to improve process, customer service, quality, and safety.

In Return

In return for your employment at CADARN, you will receive.

- A competitive and local market-leading salary.
- Minimum 25days annual leave as well as bank holidays.
- A desirable pension schedule.
- Multiple teams building extra-curricular activities annually.
- Private health care complete cover.
- The potential to work remotely.
- Support both in work and throughout professional development.
- The opportunity to actually make a difference.